

Short North Civic Association Minutes

January 28, 2024

1:00 p.m. Columbus Metropolitan Library

Attendance: Jack Decker, Jim Farmer, Chuck Fairbanks, Jared Cape, Caroline Stinziano, Marc Conte

1. Welcome
2. Review of 2023
	1. Successful programing such as the tour, summer events, and annual meeting
	2. The new membership system works well
	3. Engagement with the city has gone well
3. Organizational Goals
	1. Growing membership
		1. Will be adding recruitment efforts into existing programming
	2. Reinforcing our financial position
		1. Tied to membership push
	3. Building volunteer capacity
		1. Working to be more social and provide smaller project asks
	4. Growing potential board members
		1. Tied to building volunteer capacity
4. Meetings
	1. The board came to a consensus to do monthly board meetings on Sundays preceding general meetings. These meetings may be conducted on Zoom
	2. The board came to a consensus to send out a poll to members asking about the following:
		1. Meeting dates and time
		2. Guest speakers / topics to include
		3. Any additional feedback for the civic association
	3. The board also came to a consensus about thee May meeting being for a social event
	4. The above decisions are meant to foster fun, interesting, impactful, and engaging meetings
	5. Speakers
		1. Jared provided a sample schedule for the year ([link](https://docs.google.com/document/d/1mEhH1HLWr9vjB2smERGvW9QouC2bzBKiTljDeuirbLk/edit?usp=sharing))
		2. Caroline suggested a speaker to discuss the impact of Intel
	6. Social and Education Committee
		1. Jack established a new social and education committee formed with Jared as chair and both Marc and Chuck as members
		2. Chuck made a motion to approve the establishment of the committee and accompanying appointments
		3. Jim seconded the motion
		4. Unanimous approval
5. Committee Reorganization
	1. Membership Committee
		1. Jack appointed Libby Koetz as the chair of the Membership Committee
		2. Jared made a motion to approve the appointment
		3. Chuck seconded the motion
		4. Unanimous approval
	2. Bylaws Committee
		1. Parliamentarian & committee members
			1. Jack appoint Marc Conte as the parliamentarian and Chuck to the committee
			2. Jim made a motion to to approve the appointments
			3. Caroline seconded the motion
			4. Unanimous approval
	3. Finance Committee
		1. Committee and members
			1. Jack established the Finance Committee with Jared, Chuck, and the treasurer as members
			2. Jared made a motion to approve the creation of the committee and the accompanying appointments
			3. Chuck seconded the motion
			4. Unanimous approval
		2. This committee will work on the reimbursement policies, budget planning, and perform self audits
	4. Grants Committee
		1. Resurrect the Grants Committee
			1. Jack reestablished the committee with Bob Stern as the chair, appoint the treasurer as a member, charge the committee to establish the grant program policy and process and recommend an appropriation for the budget
			2. Jared made a motion to approve the re-establishment of the committee, appointments, and responsibilities of the committee
			3. Chuck seconded the motion
			4. Unanimous approval
		2. Joe Speakman reached out to Caroline about a scholarship helping fund the education of a resident
	5. Yard Sale Committee
		1. Chuck volunteered to organize and oversee the SNCA yardsale in June
6. Documents
	1. SNCA Handbook
		1. Jared presented a sample handbook ([link](https://docs.google.com/document/d/1LTOtL4JEI6EJaeiSO3YvEWwEdF-5nHvoxLFujWotj-o/edit?usp=sharing)) to serve as an internal document overviewing the organization, members, and annual tasks
	2. Annual Report
		1. The Board came to a consensus to do an annual report highlighting the organization with Jared and Orbit leading the effort
7. Financial Considerations
	1. Google Storage
		1. Jared made a motion to increase the spending for Google storage services from $8 per month to $12 per month
		2. Chuck seconded the motion
		3. Unanimous approval
	2. Reimbursement Policy
		1. The board discussed a reimbursement policy that would require receipts, invoices, and/or contracts as documentation to justify each reimbursement
	3. Annual meeting
		1. Jared made a motion to reimburse Jack Decker a total of $1357.94 for costs incurred from the annual meeting such as food, drinks, and paper products
		2. Marc seconded the motion
		3. Chuck Fairbanks, Jared Cape, Caroline Stinziano, and Marc Conte voted to approve the motion
		4. Jack Decker abstained
8. Approval of Minutes – December and January
	1. Jared made a motion to approve the December general meeting minutes ([link](https://docs.google.com/document/d/1D7o71Aw4Ysd0uP0zKXupF3IVfMMOjTt4/edit?usp=drive_link&ouid=109445414038853671308&rtpof=true&sd=true)) and the January annual meeting minutes ([link](https://docs.google.com/document/d/1QhTOSXPHkonESDzlxEII8yqzwYEA7EXC/edit?usp=drive_link&ouid=109445414038853671308&rtpof=true&sd=true))
	2. Marc seconded the motion
	3. Jack, Chuck, Jared, Caroline, and Marc voted to approve the motion
9. Adjournment at 2:30pm