




## Meeting Agenda

Victorian Village Commission

-  **Location:** 111 N Front St., 2<sup>nd</sup> Floor, Room 204
-  **Date:** December 14, 2022
-  **Time:** 4:00pm

### I. Call to Order (Chair)

- Next Business Meeting:  
Wednesday, December 28, 2022 - 12:00pm (Noon)  
111 N. Front St., 2nd Floor, Room 204
- Next Hearing:  
Wednesday, January 11, 2023 - 4:00pm  
111 N. Front St., 2nd Floor, Room 204
- Swear in Staff
- Introduction of Commissioners Present
- **Overview of Hearing Format**
- **City of Columbus Covid-19 Safe Work Practice Guidance (v17)**  
It is recommended any person attending the meeting maintain 6 feet social distance. Any person experiencing symptoms of Covid-19 should not enter the building.
- **Public Forum:**  
Persons wishing to address the Commission on matters not on the posted agenda are invited to do so; however, the Commission is not able to undertake extended discussion or act on non-agenda items. The communication should be kept to a 3-minute limit.

### II. Approval of Staff Approvals

### III. Approval of Minutes from Last Meeting – [November 9, 2022](#)

## Applications for Certificates of Appropriateness

### I. Staff Recommended Applications

### II. Continued Applications

#### 1. [VV-22-04-007c](#)

1156 Neil Ave

**Greenscapes Landscape Co (Applicant)/ Christina Liscynesky and Dyland Wirtz (Owners)**

- Remove existing retaining wall and replace with new retaining wall with a wrought iron fence.
- New retaining wall would span approximately 33'-1" along Neil Avenue. It would be 3'-6" high with a stone veneer and limestone cap. The wrought iron fence would sit on top of it at 3'.
- Plant two trees, per submitted documentation.
- Place decorative black metal fence behind retaining wall.

*The following is taken from the unapproved November 9th, 2022 Victorian Village Commission Meeting Minutes:*

*Commissioner Comments:*

- *Commissioners are having difficulty with the proposed wrought iron fence above eye level.*
- *They have suggested either bringing the wall/fence down a bit and/or moving the wrought iron back from the edge of the retaining wall.*
- *Commissioners are trying to preserve the experience of Neil Avenue.*
- *Commissioners requested that the elevation drawings also include the walls bordering the proposed retaining wall so they can see how the new wall would tie in with the neighboring walls as well as what the height difference would be.*
- *There was a preference to maintain the stepping down of material between the two existing fences.*
- *The applicant may submit options (no more than three) for review and deliberation by the Commission at a future hearing.*

**III. New Applications**

**2. [VV-22-12-013](#)**

**1116-1122 Harrison Ave**

**Nicole Armour (Applicant)/ Vetter Property Group LLC (Owners)**

*This application is the result of a Code Violation for work already completed.*

- Remove existing concrete steps on front and rear of house.
- Pour new concrete steps and reinstall round metal handrails, per submitted documentation.
- Parge over bricks on front porch leaving part of the brick column exposed.

**3. [VV-22-12-014](#)**

**1177 N High St**

**Stanley Young (Applicant)/ 1191 North High Street, LLC (Owners)**

*This application is the result of a Code Violation for work already completed.*

- Remove internally illuminated signage put up without approval.
- Place a 20" high by 91" high wall sign centered over the shop windows, per submitted documentation. Signage to have two 48" long LED external light fixtures.
- Place an 18" high by 28" wide blade north of the door. The blade sign will have top mounted LED illumination.
- Install 38 7/8" high by 18" wide vinyl graphics to include the business' logo, name, and hours.

4. [VV-22-12-015](#)

**951 Delaware Ave**

**Doug Anderson (Applicant)/ Delaware Ave, LLC (Owners)**

- Place new decking, railings, trim, and steps on the side porch.
- New steps will be wooden to match.
- Landing, porch, and roof will remain the same.
- Wood columns to be wrapped/covered with new wood for a clean look and painted white.
- Add trim around base of porch.
- Floor boards to be TimberTech Azek in Castle Gray, per submitted documentation.
- Lattice porch skirt to be added.

5. [VV-22-12-016](#)

**199 W Third Ave**

**Urbanorder Architecture (Applicant)/ Bruce Shumard (Owner)**

- Replace front door on north elevation of frame addition with a 2/3 lite 3'-0" w x 8'-0" fiberglass door.
- Install a 2-panel smooth fiberglass door on the east elevation to replace existing basement access door.
- Install a new aluminum clad wood Marvin 5'-0" w x 6'-8" French door to be added to south elevation. Replace an existing window with a new aluminum clad Marvin 2'-10" w x 4'-5" h double hung window.
- Add a new aluminum clad wood Marvin 5'-0" w x 8'-0" h French door on the west elevation.
- Remove existing vinyl siding on the addition, replacing it with new wood siding to match the existing wood siding on the older frame addition.
- Remove non-original chimney from the main roof line. Patch and repair the roof with slate to match the existing slate roof.
- Scrape and paint the existing wood siding and trim. Colors to match existing or to be submitted at a later date.

6. [VV-22-12-017](#)

**1077-1081 N High St**

**Oakwood Management Company (Applicant)/ Wango Luxe 23 LLC (Owner)**

- Install a temporary wall banner on the north façade measuring 10' w by 16' high.

Proposed Variances

- 3375.15(B) – The Applicant requests a variance to increase they length of display from 30 days to 365 days.
- 3375.15(C) – The Applicant requests a variance to increase the allowable graphic area of the banner from 16 square feet to 160 square feet.

IV. **Conceptual Applications**

7. **[VV-22-12-018](#)**

**200 W Fourth Ave**

**Michael Kaizer (Applicant)**

**Conceptual Review**

- Place twelve solar panels on detached alley garage.
- Panels are Eagle Module solar panels measuring 39.5" x 79.06" each.

V. **Staff Approved Applications**

• **VV-22-12-001**

**990 Delaware Ave**

**Buckeye Restoration Inc. (Applicant)/ H & Son Delaware LLC (Owner)**

Approve application VV-22-12-002, 990 Delaware Ave, as submitted with clarifications as noted:

- Remove existing vinyl siding under the top most eave of the original structure, per submitted documentation, and use the vinyl siding to replace damaged siding on the rear (eat) elevation.
- Install new vinyl siding under the top most eave, to replace what was moved. Vinyl siding will be smooth PlyGem Mastic Carvedwood 44 in Pebblestone Clay to match existing siding.
- This will replace approximately an 8'x16' area of siding which will be used to replace 3-4 pieces of damaged siding.

**Repair/Replace Vinyl Siding**

- The existing, non-original, vinyl siding is in place and in good condition. Examine all siding on the east elevation and replace any/all missing and damaged vinyl siding on the east elevation with new vinyl siding of the same color and profile, as necessary; like-for-like.
- Apply the appropriate exterior paint for vinyl surfaces, in accordance with industry standards and manufacturers' specifications.
- If vinyl siding is to be painted to match the existing siding color as closely as possible, a new exterior paint chip or swatch will need to be submitted to the Historic Preservation Office staff for final review and approval in consultation with the Victorian Village Commission.

• **VV-22-12-002**

**976 Neil Ave**

**Melanie Prestidge (Applicant)**

Approve application VV-22-12-002, 976 Neil Ave, as submitted with clarifications as noted:

- Replace three existing Velux Skylights on the roof.
- Remove and replace existing asphalt roof with Owens Corning 3-tab shingles in Estate Gray.

**Remove and Replace Existing Skylights**

- Replace all non-original, non-contributing skylight windows on the roof with new, Velux fixed skylight windows of appropriate dimension and profile and to fit the original openings exactly. Window brochure or cutsheet to be submitted to the H. P. O. staff for final review and approval prior to installation.
- Install all new edge flashings and roof penetration flashings in accordance with manufacturer specifications.

### Remove and Install New Asphalt Shingle Roof

- Remove all asphalt shingles on the main roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
- Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
- Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.
- Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a "W" channel to maintain the appropriate historic appearance and profile.
- Replace any/all damaged metal flashing on all existing chimneys.
- Install new 235 lb., class C, self-sealing 3-tab shingles.
- All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted "Tinner's Red" or "Gray."
- Upon completion, all metal valleys and flashing are to be painted "Tinner's Red" or "Gray."
- Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents and/or soffit vents.

- **VV-22-12-003**

**949 Neil Ave**

**Melissa Vasil (Applicant)**

Approve application VV-22-12-003, 949 Neil Ave, as submitted with clarifications as noted:

- Paint all doors on house Black Emerald (SW 2936), per submitted paint chip.
- Replace existing front storm door with Larson retractable screen aluminum storm door, per submitted documentation.

### Exterior Painting

- Repair and/or replace all damaged, deteriorated, and missing wood trim elements, as necessary. All replacement wood to be of exact same dimension and profile as the original wood trim; like-for-like, according to industry standards.
- Prepare all exterior, wooden surfaces on the main house for repainting using the appropriate hand tools.
- Glaze and caulk as necessary.
- Prime all new and bare wood surfaces with the appropriate exterior primer according to manufacturer's specifications, and per submitted paint color chips.
- **Any previously unpainted, masonry (i.e., brick/stone/concrete sills, lintels, porch columns, etc.) is to remain unpainted.**
- **Any previously painted masonry is to be left as is, or be painted to match the original color of the unpainted masonry as closely as possible.**

- Paint color chips for any previously painted masonry are to be submitted to Historic Preservation Office staff for final review and approval, prior to application of paint.

Install New Storm Door

- Install a new, aluminum storm door east elevation.
- Cut sheet and color chip for the new storm door to be submitted to Historic Preservation Office staff for final review and approval, prior to installation of the door.

- **VV-22-12-004**

**339 W First Ave**

**Karen & Richard Goehring (Applicant)**

Approve application VV-22-12-004, 339 W First Ave, as submitted with clarifications as noted:

- Add two Fortin, Picket # 2 standalone wrought iron handrails to the front steps of the house (north elevation), per submitted documentation.
- Handrail will be mounted on the top and bottom steps.

Install Stair Handrail

- Prior to the installation of the new handrail, examine the existing front porch service steps and perform any/all necessary site work to insure a stable and level foundation for the existing steps with appropriate slope for water drainage.
- Install a new black metal handrail on *front steps* in accordance with all applicable Columbus Building Codes **[Note: Plumbers pipe with a combination of street and conventional 90's is not appropriate and is not approved for use on this site.]** Style of rails to be selected from one (1) of the following appropriate options: a) Install black pipe with malleable, adjustable fittings. Pipe diameter to be 1"-1 ¼" only; b) Install a one-piece, black, tubular steel rail & post unit. Tube diameter to be 1"- 1 ¼" only; c) Install a manufactured rail system per Fortin Welding & Mfg. Inc. (or like manufacturer) brochure, Model RSS, page #9.

- **VV-22-12-005**

**316-318 Tappan Ave**

**Daniel Prond (Applicant)**

Approve application VV-22-11-005, 316-318 Tappan Ave, as submitted with clarifications as noted:

- Remove existing rear door and replace with Provia smooth fiberglass 4-panel door, per submitted documentation.

Install New Door

- Install new, solid core door in existing door jamb on north elevation.
- New door to be either a four-panel or half-lite: [ ] wood, [x] fiberglass, or [ ] metal. Set on 1 1/2 pair 3 1/2" x 3 1/2" butt hinges; hinge locations to be determined by the existing jamb.

- Wood units to be stained or painted; finish all six sides. Exterior and hinged sides of fiberglass and metal doors to be painted. Interior and keyed sides of fiberglass and metal doors to be either painted or stained.
  - Paint/stain color chips for finish coat are to be submitted to Historic Preservation Office staff for final review and approval, prior to application of the paint/stain.
- **VV-22-12-006**  
**190 W First Ave**  
**Chris Natsch (Applicant)**  
Approve application VV-22-12-006, 190 W First Ave, as submitted with clarifications as noted:
    - Remove existing rear door. Replace with Andersen 400 series Frenchwood White Hinged Inswing Patio Door, per submitted documentation. Door to fit in existing opening.

Install New Door

    - Install new, solid core door in existing door jamb on rear (north) elevation.
    - New door to be French Inswing Door: [x] wood, [ ] fiberglass, or [ ] metal. Set on 1 1/2 pair 3 1/2" x 3 1/2" butt hinges; hinge locations to be determined by the existing jamb.
    - Wood units to be stained or painted; finish all six sides. Exterior and hinged sides of fiberglass and metal doors to be painted. Interior and keyed sides of fiberglass and metal doors to be either painted or stained.
    - Paint/stain color chips for finish coat are to be submitted to Historic Preservation Office staff for final review and approval, prior to application of the paint/stain.
  - **VV-22-12-007**  
**311 W First Ave**  
**CJE Restoration (Applicant)/ Jeff Doner (Owner)**  
Approve application VV-22-12-007, 311 W First Ave, as submitted with clarifications as noted:
    - Remove existing asphalt shingle roof and metal ridge roll, hip roll, and valley metal.
    - Install Owens Corning Supreme 3-Tab shingles in Estate Gray. Install approximately 20 linear feet of Tinner's red drop edge on rakes and eaves.
    - Restep flash, re counter flash, seal, and paint chimney flashing Tinner's Red
    - EPDM to be installed in stop gutters.
    - Install new pipe boot flashings.

Remove and Install New Asphalt Shingle Roof

    - Remove all asphalt shingles on the main roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
    - Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.



- Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.
- Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a "W" channel to maintain the appropriate historic appearance and profile.
- Replace any/all damaged metal flashing on all existing chimneys.
- Install new 235 lb., class C, self-sealing 3-tab shingles.
- All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted "Tinner's Red" or "Gray."
- Upon completion, all metal valleys and flashing are to be painted "Tinner's Red" or "Gray."
- Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents and/or soffit vents.

#### Repair Stop Gutters

- Examine all stop gutters on the house and make any repairs and/or replace the existing stop gutter system on all elevations with new materials of appropriate dimension and profile.
  - Reline with new copper, terne metal, galvanized metal, or E. P. D. M. rubber in accordance with industry standards, manufacturer's specifications, and Columbus Building Codes.
  - Install new, round, galvanized metal downspouts in the appropriate locations to assure proper drainage.
  - Examine the existing storm water drainage system for soundness and proper function. Make any/all necessary repairs to the existing storm sewer tile system to assure proper drainage away from the foundations of this and neighboring properties. If deemed necessary, install a French drain system or similar, appropriate drainage system in accordance with all applicable City Building Codes and industry standards.
- **VV-22-12-008**  
**322 Wilber Ave**  
**CJE Restoration (Applicant)/ Jeff Terwin (Owner)**  
Approve application VV-22-12-008, 322 Wilber Ave, as submitted with clarifications as noted:
    - Remove existing asphalt shingle roof and replace with new Owens Corning Supreme standard 3-tab shingles in Estate Gray.
    - Remove 4 box vents near ridge and sheath over.
    - Install metal hip roll and valleys, to be either Gray or Tinner's Red.
    - Install new pipe boot flashings for three plumbing stacks.

#### Remove and Install New Asphalt Shingle Roof

- Remove all asphalt shingles on the main roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
- Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
- Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.
- Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a "W" channel to maintain the appropriate historic appearance and profile.
- Replace any/all damaged metal flashing on all existing chimneys.
- Install new 235 lb., class C, self-sealing 3-tab shingles.
- All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted "Tinner's Red" or "Gray."
- Upon completion, all metal valleys and flashing are to be painted "Tinner's Red" or "Gray."

Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents and/or soffit vents.

- **VV-22-12-009**

**791-793 N Park St**

**Nancy Davis (Applicant)/ Marianthi Gegas (Owner)**

Approve application VV-22-12-009, 791-793 N Park St, as submitted with clarifications as noted:

- Repair or replace damaged/rotten fascia and soffits in like kind to match existing.
- Scrape and paint both the house and garage then paint to match existing with SW 7005 (Pure White).
- Repair and replace damaged gutters and downspouts then paint the same white as the house.
- If the ivy damaged any of the wood siding, siding is to be replaced in like kind to match existing.

Eave, Soffit & Fascia Repair

- Repair and or replace all damaged, deteriorated, and missing wood eave soffit and fascia on all elevations as necessary with new wood of exact same profile and dimension; like-for-like.

Exterior Painting

- Repair and/or replace all damaged, deteriorated, and missing wood trim elements, as necessary. All replacement wood to be of exact same dimension and profile as the original wood trim; like-for-like, according to industry standards.
- Prepare all exterior, wooden surfaces on the main house for repainting using the appropriate hand tools.

- Glaze and caulk as necessary.
- Prime all new and bare wood surfaces with the appropriate exterior primer according to manufacturer's specifications, and per submitted paint color chips.
- **Any previously unpainted, masonry (i.e., brick/stone/concrete sills, lintels, porch columns, etc.) is to remain unpainted.**
- **Any previously painted masonry is to be left as is, or be painted to match the original color of the unpainted masonry as closely as possible.**
- Paint color chips for any previously painted masonry are to be submitted to Historic Preservation Office staff for final review and approval, prior to application of paint.

#### Repair/Replace Gutters & Downspouts

- Examine all existing, metal, ogee (k-style) gutters on the house and make any repairs and/or replace the existing gutter system on all elevations with new metal, ogee (k-style) gutters.
- Install new, corrugated metal downspouts in the appropriate locations to assure proper drainage.
- Examine the existing storm water drainage system for soundness and proper function. Make any/all necessary repairs to the existing storm sewer tile system to assure proper drainage away from the foundations of this and neighboring properties. If deemed necessary, install a French drain system or similar, appropriate drainage system in accordance with all applicable City Building Codes and industry standards.

#### Repair/Replace Wood Siding

- Repair/replace all wood siding and trim as needed to match existing, in-kind, like-for-like.
  - Prepare all wood siding and trim surfaces using the appropriate hand tools.
  - Prime all new and bare wood surfaces with the appropriate exterior primer according to manufacturer's specifications.
  - Finish coat all exterior wooden surfaces with exterior paint according to manufacturer's specifications.
  - Finish color schedule to be submitted to Historic Preservation Office staff for review and final approval in consultation with the Victorian Village Commission.
- **VV-22-12-010**  
**1101-1103 Highland St**  
**Elizabeth Plotnick-Snay (Applicant)/ Elizabeth Plotnick-Snay & Jack Plotnick (Owners)**  
Approve application VV-22-12-010, 1101-1103 Highland St, as submitted with clarifications as noted:
    - Remove and replace existing asphalt shingle roof with GAF SlateLine Shingles in English Gray.
    - Repair and replace existing soffits as needed.

#### Remove and Install New Asphalt Shingle Roof

- Remove all asphalt shingles on the main roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
- Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
- Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.
- Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a "W" channel to maintain the appropriate historic appearance and profile.
- Replace any/all damaged metal flashing on all existing chimneys.
- Install new 235 lb., class C, self-sealing 3-tab shingles. Manufacturer and color to be selected by the owner from the following approved shingles list:

Manufacturer:

GAF

Style:

Slateline (dimensional)

Color:

English Gray Slate

Weathered Slate

- All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted "Tinner's Red" or "Gray."
- Upon completion, all metal valleys and flashing are to be painted "Tinner's Red" or "Gray."
- Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents and/or soffit vents.

Replace Soffit

- Remove and properly dispose of the existing soffit, and replace with new material indicated below (conventional exterior plywood is not acceptable). Galvanized nails of appropriate size and type required.

Like-for-like

Tongue and Groove 1" x 3" pine

Georgia-Pacific Ply-

Bead, Traditional

• **VV-22-12-011**

**1105-1107 Highland St**

**Elizabeth Plotnick-Snay (Applicant)/ Ty Miller & Michael Davidson & David Davidson (Owners)**

Approve application VV-22-12-011, 1105-1107 Highland St, as submitted with clarifications as noted:

- Remove and replace existing asphalt shingle roof with GAF SlateLine Shingles in English Gray.
- Repair and replace existing soffits as needed.

Remove and Install New Asphalt Shingle Roof

- Remove all asphalt shingles on the main roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
- Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
- Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.
- Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a "W" channel to maintain the appropriate historic appearance and profile.
- Replace any/all damaged metal flashing on all existing chimneys.
- Install new 235 lb., class C, self-sealing 3-tab shingles. Manufacturer and color to be selected by the owner from the following approved shingles list:

Manufacturer:

GAF

Style:

Slateline (dimensional)

Color:

English Gray Slate

Weathered Slate

- All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted "Tinner's Red" or "Gray."
- Upon completion, all metal valleys and flashing are to be painted "Tinner's Red" or "Gray."
- Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents and/or soffit vents.

Replace Soffit

- Remove and properly dispose of the existing soffit, and replace with new material indicated below (conventional exterior plywood is not acceptable). Galvanized nails of appropriate size and type required.
- Like-for-like                       Tongue and Groove 1" x 3" pine     Georgia-Pacific Ply-Bead, Traditional

• **VV-22-12-012**

**104 W Hubbard Ave**

**Evan Williams (Applicant)/ Columbus City Schools (Owner)**

Approve application # VV-22-12-012, 104 W Hubbard Ave, for renewal and modification of expired COA #VV-21-11-014 (Expired: November 10, 2022), exactly as previously approved, for a period of one (1) year.

*Approve application VV-21-11-014, 104 W Hubbard Ave, as submitted with clarifications as noted:*

- *Replace existing HVAC equipment to include AC.*
- *Mount new HVAC unit on the flat roof of a 1975 addition.*

*MOTION: Hissem/Siwo (4-0-0) APPROVED.*

**VI. New Business**

**VII. Old Business**

**VIII. Adjournment**

*Applicants or their representatives must attend this hearing for new and continued applications for Certificates of Appropriateness and Certificates of Approval. If applicants are absent it is likely that the application will be continued until the Commission's next hearing. Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871, or email [zdjones@columbus.gov](mailto:zdjones@columbus.gov), at least three (3) business days prior to the scheduled meeting or event to request an accommodation.*